**Portfolio Assignment**

These are suggestions only each portfolio is uniquely yours. Your electronic portfolio can be as large or short as you would like. Be creative with it; make it different than the other person applying for the same position.

1) Resume & Cover letter

2) Teaching Philosophy

3) Units plans
   a. Lesson plans with student work samples and assessments or rubrics for both courses
      i. Work with EL/Special Needs
         1. How did you modify your lessons to include special populations in your class

4) Technology lessons or activities that you have done
   a. Lesson plan
   b. List and use
   c. Actual technology used beyond power point

5) Program Mgt.
   a. Responsibilities that you held in the program
   b. Handling of forms, maybe writing out the procedure for field trips
   c. Things you learned…
      i. Academy functions
   d. School farm contracts
   e. FFA officer contracts
   f. Permission slips

6) Coordination of SAE Programs
   a. Project visitation form
   b. Pictures of projects
   c. Record book unit plan

7) Coordination of FFA Programs
   a. Outline of CDE practices
   b. National Chapter Application
   c. State Degree Application or American Degree Application
   d. Pictures from FFA activities
   e. Program of Activities
   f. List of FFA meetings and the activities that were done
      i. Type of planning to complete those activities
8) Teaching in Non Traditional classroom (Ag Mech, Floriculture, Enviro. Sci with outside activities)
   a. Unit plan
   b. Student work
   c. Expectations for behavior

9) Career Planning & Preparation
   a. Describe or highlight how you get students excited about agriculture and teaching them about the careers that they could possibly go into.

10) Field Experience/Student teaching
    a. Evaluation form
    b. Evaluation form from principal or vp of the school
    c. Reflection of your experience at your school site

Other
   Anything you think shows off your talent or will make you a better candidate for a particular position