

School of Education IWC Calculations

IWC Proposal for Supervision of Teacher Education Title (Codes 2220, 2221)

Supervision of 12 students per quarter as part of the EDU 304 series (Teaching in the Elementary Schools) or the EDU 306 series (Teaching in the Secondary Schools) is equivalent to 4.5 IWCs for the academic year. The supervision load of full-time appointees who coordinate the activities of other Supervisors of Teacher Education will not exceed 10 students per quarter to compensate for the additional workload.

The number of students in each cohort varies from year to year based on enrollment. Actual IWC is calculated from the 12 student/4.5 IWC baseline, with one student being equivalent to .375 IWC. Because annual enrollment is variable, the appointment percentages for part-time Supervisors will be adjusted each academic year, and may need to be adjusted during the academic year if enrollment changes. This workload includes a weekly two-hour lecture/ discussion. Grading is based on student teaching performance.

Part-time Supervision IWC/Appointment Percentages

# students	IWC (per year)	Appointment percentage
1	.375	4%
2	.75	8%
3	1.125	13%
4	1.5	17%
5	1.875	21%
6	2.25	25%
7	2.625	29%
8	3	33%
9	3.375	38%

Lecturer Titles (Codes 1631, 1632)

Teacher Education courses (Credential/MA series)

Enrollment	1-2 unit courses	3-4 unit courses
1-15	.25 IWC (9%)	.5 IWC (17%)
16-30	.5 IWC (17%)	.75 IWC (25%)
31-60	.75 IWC (25%)	1.0 IWC (33%)
61-90	1.0 IWC (33%)	1.25 IWC (42%)

All other courses (graduate and undergraduate)

	PhD/UG/EdD
IWC	1.0
Appointment percentage	33%

Service

Full-time lecturer/supervisors will receive .75 IWC/year for performing the following service duties:

- a) recruitment & admissions duties
- b) serving on MA Committees
- c) attending TE faculty meetings
- d) serving as liaison with schools and districts

Other duties, as assigned

Other specialized duties will constitute .25 IWC to 1.0 IWC. The exact IWC will be determined by the complexity of the task and the amount of time required. These duties include but are not limited to:

- a) programmatic needs (networking fair, orientation, Information Sessions, etc.)
- b) curriculum development, program administration, and/or program evaluation
- c) independent study students (5 or more a quarter)
- d) contributing to CTC accreditation requirements