

Teaching Credential/MA Program 2023-2024

Application Submission Process

Use this information to ensure you have completed all required parts of the application.

For complete instructions including our handy **Application Guide** please visit the School of Education website at: <https://education.ucdavis.edu/how-apply-teaching-credential>.

Please review **Basic Skills Summary** information *prior* to applying: [here](#).

Part 1: Apply Online:

Submit the online Graduate Studies application form **with payment of fees**, found at <https://grad.ucdavis.edu/apply>. You must complete the Statement of Purpose, Diversity Statement, and essay questions.

Part 2: Upload Supporting Documents:

After you submit your application online, Graduate Studies will email you directions to upload your supporting documents (items #1-4) into your online application:

1. **Digital versions of transcripts** from each college/university you attended. (*Unofficial transcripts are acceptable. For more information, please click [here](#).*)
 2. **Basic Skills verification** (*See Basic Skills Guidance document for acceptable items [here](#).*)
 3. **Subject Matter verification** (*see Subject Matter Verification handout for acceptable item [here](#).*)
 4. **Classroom Observation Verification** (*Click [here](#) for more details!*)
 5. Once submitted, any updates to supporting documents need to be sent directly to the program at eduadvising@ucdavis.edu.
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Part 3: Email Prerequisite Plans:

If you have **not** completed your Educational Psychology, U.S. Constitution, or Fundamental Math (*elementary applicants only*) prerequisites, email eduadvising@ucdavis.edu to let us know your plan to complete these requirements.

Part 4: Your application is considered ready for review once **Parts 1, 2, & 3** are complete.

Questions? Email us at eduadvising@ucdavis.edu

