Teaching Credential/MA Program 2023-2024
Application Submission Process

Use this information to ensure you have completed all required parts of the application.
For complete instructions including our handy Application Guide please visit the School of Education website at:

Please review Basic Skills Summary information prior to applying: here.

Part 1: Apply Online:
Submit the online Graduate Studies application form with payment of fees, found at https://grad.ucdavis.edu/apply. You must complete the Statement of Purpose, Diversity Statement, and essay questions.

Part 2: Upload Supporting Documents:
After you submit your application online, Graduate Studies will email you directions to upload your supporting documents (items #1-4) into your online application:

1. Digital versions of transcripts from each college/university you attended. (Unofficial transcripts are acceptable. For more information, please click here.)
2. Basic Skills verification (See Basic Skills Guidance document for acceptable items here.)
3. Subject Matter verification (see Subject Matter Verification handout for acceptable item here.)
4. Classroom Observation Verification (Click here for more details!)
5. Once submitted, any updates to supporting documents need to be sent directly to the program at eduadvising@ucdavis.edu.

Part 3: Email Prerequisite Plans:
If you have not completed your Educational Psychology, U.S. Constitution, or Fundamental Math (elementary applicants only) prerequisites, email eduadvising@ucdavis.edu to let us know your plan to complete these requirements.

Part 4: Your application is considered ready for review once Parts 1, 2, & 3 are complete.

Questions? Email us at eduadvising@ucdavis.edu